

# Designated Lactation Rooms

*Student Affairs*

**Policy Owner:** Vice President of Student Affairs

**Effective date:** September 1, 2023

**Approval date:** September 1, 2023

**Schedule for Review:** Fall 2028

## Policy Summary:

Designated lactation rooms are available on campus.

## Policy Statement:

Fort Lewis College faculty, staff, students, and visitors who are nursing and/or lactating but do not have a private office or access to a private space have the option of using one of our designated private rooms on campus during business hours.

Designated Lactation Spaces include:

- Schlessman Family Hall (SFH) Rm 1046
- Education Business Hall (EBH) Rm 155

Nursing and/or lactating individuals are responsible for bringing what they need and cleaning up after each use. Storage for milk and equipment is unavailable in these spaces. Rooms are available as required if both campus rooms are in use. Please contact one of the below individuals to find you another space on campus:

1. Madeleine Gillman, Title IX Coordinator [mgillman@fortlewis.edu](mailto:mgillman@fortlewis.edu)
2. Erin Beezley, HR Director [ebeezley@fortlewis.edu](mailto:ebeezley@fortlewis.edu)

## Reason for Policy

Provide designated and private lactation room(s) for faculty, staff, students, and visitors who are nursing and/or lactating.

## Responsibilities:

**For following the policy:** Fort Lewis College faculty, staff, students, and visitors who are nursing and/or lactating

**For oversight of the policy:** Vice President of Student Affairs and Human Resources

**For procedures for implementing policy:** Title IX Coordinator

**For enforcement of the policy:** Title IX Coordinator

**For notification:** Policy Librarian

## Review and Revision History:

This policy supersedes 11-23 Designated Lactation Rooms approved on August 14, 2013, by the President upon recommendation of the President's Cabinet. This revised policy was approved on 9/1/2023, Reviewed and Titles updated June 10, 2025.