

Students, Parents, and the Public Regarding Personal Information and Immigration Requests

Student Affairs

Policy Owner: Office of the President / Vice President of Student Affairs

Effective date: September 1, 2025

Approval date: August 27, 2025

Schedule for Review: Fall 2030

Policy Summary:

Fort Lewis College values student privacy and dignity. In accordance with Colorado law, the College limits what personal information it collects and how it responds to federal immigration enforcement.

Authorizing Statute: C.R.S. § 24-74.1-102(3), referencing § 24-74.1-102(1)

Policy Statement:

Fort Lewis College values student privacy and dignity. In accordance with Colorado law, the College limits what personal information it collects and how it responds to federal immigration enforcement.

What We Do Not Collect

Unless legally required or needed for specific government-funded programs, Fort Lewis College will **not collect**:

- Your place of birth
- Your immigration or citizenship status
- Passport numbers or immigration documents (e.g., green cards, visas)

How We Respond to Requests

If federal immigration authorities request access to records or property:

- The College will not provide access or data unless a **valid subpoena, warrant, or court order issued by a federal judge** is presented.
- The College will verify and document such requests before taking any action.

Your Rights

- A valid release of information, signed by the student (or by a parent/guardian only if the student is under 18 or not yet enrolled in postsecondary education), is required for voluntary disclosure.
- If a request concerns you or your family, and is verified as lawful, the College will notify you (or your guardian) as appropriate.

Who to Contact

For questions or concerns about this policy or a request:

- **Office:** Student Affairs

- **Contact:** (970) 247-7519

Responsibilities:

For following the policy: All FLC Community

For enforcement of the policy: Vice President of Student Affairs

For oversight of the policy: Office of the President

For procedures for implementing policy: Vice President of Student Affairs

For notification of policy: Policy Librarian

Procedures:

Dissemination: Website, Student Handbook, Admissions Materials, Campus App